



Wellington Medical Research Foundation Incorporated

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GRANTS IN AID OF RESEARCH

Information & Conditions

General

The Wellington Medical Research Foundation is a voluntary organisation. The primary object of the Foundation is:

“to enquire and conduct research into the nature and origin and causes of disease and afflictions both bodily and mental with the object of improving the health of the community”.

Grants for research may be awarded to medical or non-medical researchers whose applications satisfy the objects of the Foundation and the requirements of the Council. The Council delegates its authority for the administration of its grants in aid of research to its Research Advisory Committee which makes recommendations to the Board of Management.

In formulating its recommendations the Research Advisory Committee considers the scientific merits of the research proposed and the funds available. Most grants made are of a seeding nature and offer support for a year or less.

Grants may be used for some or all of the following purposes:

- a) *The purchase of equipment and supplies specifically required for the conduct of the research.*
- b) *The payment of salaries and wages. **Please note**, for this round it is anticipated that funds available will be very limited and salaries are unlikely to be funded.*
- c) *Working expenses of the research project.*

Applications for grants are generally called twice each year, in March and September. Completed applications are to be submitted to the Secretary of the Foundation by the date shown in the heading of the cover letter accompanying this document.

Decisions on grant applications will be made during April and October.

The expectation of the Foundation is that funding of a research project will result in the publication of a scientific paper in a reputable journal. Recognition is given to the fact that many of the diseases that afflict Western society are incompletely understood. The shortest route to the understanding and successful treatment all too often lies in the application of long term basic research. This needs stressing in order to bridge the gap between the possible short term expectations of those supplying funds and the research workers who are faced with the realities of research.

SPECIFIC CONDITIONS THAT APPLY TO GRANTS MADE BY THE FOUNDATION

1 Ownership

Unless otherwise stated in the notice of the award of a grant, equipment purchased under the grant shall become the property of the host institution from the commencement of the grant.

2 Variation

No project funded, or otherwise assisted by the Foundation may be varied by the grantee without the approval of the Board of Management. Should a project be discontinued, the grantee must inform the Secretary promptly so that the funds remaining may be applied for the promotion of other projects. If a grantee fails to commence research work on a project within six months from the date of approval the funding of the project will be deemed to have lapsed.

The Foundation reserves the right to discontinue funding at any time should it come to notice that the funds are not being applied in a satisfactory manner and if circumstances warrant seek the return of any unexpended funds.

3 Ethical Approval

All research proposals involving human subjects or animals must be approved by an appropriate Ethics Committee.

For medical and health related research within the Wellington area the appropriate Committee is the Wellington Ethics Committee. Applicants may wish to discuss their projects with the Chairperson of that Committee, Ms Sharron Cole, Wellington Hospital, Private Bag 7902 Wellington South. The Committee's guidelines for applicants may be obtained from the Administrator, Telephone 385-5999 extension 5185.

Research proposals involving animals should be referred to an institutional animal Ethics Committee.

4 Acknowledgement

In any publication or presentation of research supported by the Foundation the support of the Foundation must be acknowledged. A minimal statement would be in the form:

“This work was supported by the Wellington Medical Research Foundation Inc”

5 Publicity

If you do not agree to the mention of your name to the news media in the event of your application being successful, please advise the Secretary of the Foundation.

6 Research Reports

While the Foundation may require that a report on work in progress under a grant be submitted at any time, recipients of grants that have been current for seven months or longer, will be required to write a report on completed work or work in progress, for inclusion in the Annual Report of the Foundation, presented at the Annual General Meeting. Reports will be required in early July in the form determined by the editor of the Annual Reports.

The aim of the Foundation is to adhere to the highest possible standard of reporting in terms of scientific presentation and lay understanding in order to promote the widest possible interest in the work supported by the Foundation. Recipients of grants are expected to understand that

not only must their work satisfy donors of funds, but also must be seen by potential donors as worthy of support in the promotion of research in terms of the rules of the Foundation. The Foundation expects to receive a copy of any publication arising from work it has supported. A collection of such reprints will be held in the Library Seminar Room of the Department of Pathology, Wellington School of Medicine.

7 Format of Applications

Applications must conform to the outline shown in the Foundation's document "**Format for Applications for Grants in Aid of Research**".

Any enquires should be directed to the Secretary of the Wellington Medical Research Foundation Inc.